

The meeting of the Cherry Valley Memorial Library Board of Trustees was called to order on January 3rd, 2018 at 7:08 pm by President Kathleen Taylor. A quorum was present: Pam Plymell, Keith Wilcox, Kathleen Taylor, Chris Barown, and Diane McGrath. Also in attendance were Claire Ottman, Librarian and guest, Steven Bachman, Executive Director of the Four County Library System. Absent: Laura Horvath and John Ferguson.

The initial topic of discussion was support of the library via the School Ballot Referendum. Handouts were provided by Steven: Library Funding via the School Ballot and the North Country Library System's School Ballot Referendum Toolkit for Public Libraries. Refer to attached.

The proposed plan is for Claire to approach Echo Weller, Springfield Librarian and for Kathleen to contact Fred Culbert, Springfield Board member to assess their status and progress. If they plan to proceed with seeking funding through school ballot referendum, we will meet on January 10th, 2018 for a working meeting in preparation for May's school budget vote. This extra meeting will be confirmed through email platform following contacts with Springfield.

Old Business:

Minutes from October 4th, 2017 meeting had previously been mailed to Kathleen and Claire, but were not available for review or approval.

The Treasurer's report was presented by Pam Plymell. Motion for approval was made by C. Barown, seconded by K. Wilcox and passed by unanimous vote.

The Website for the library is in need of an update with facelift. Frank McGrath has volunteered to assist C. Barown in doing this update.

Claudia's Memorial Chair has now reached \$600 in donations. In order to have room for this seating, the tables located in the center of the left side of the library room will need to be removed. A few members will need to proceed in the spring month to purchase the chair.

The Library Building Project received a sizeable donation during the last week of December, 2017. Currently we have approximately \$11,000 collected toward the building project. Other items to consider adding to the building project mentioned were:

- Could the attic space be adapted to be more usable for storage
- Possible spray foam insulation of the attic area to help preserve any items stored in the attic
- There is a need for new storm windows
- Stairs, broken window and rain gutters need repair

New Business:

Baby Library Totes for the Family Literacy Project has requested a \$100 donation. C. Barown motioned for approval, seconded by K. Wilcox and was passed by unanimous vote. D. McGrath volunteered to sew some baby library totes.

The meeting adjourned at 8:56 pm per motion by C. Barown and second of K. Wilcox. The next meeting will be held on Wednesday, April 4, 2018 at 7 pm.