

Final Minutes
Cherry Valley Memorial Library Board of Trustees Quarterly Meeting
Jan 26, 2016

Trustees: Janet Dudley, Pam Plymell, Kathleen Taylor, Chris Barown
Staff: Claire Ottman
Absent: Jen VanGelder, Laura Horvath

Janet Dudley noted a quorum and called the meeting to order at 7:08pm.

Secretary's Report:

The report from the Oct 14, 2015 was reviewed by the BOD, in the absence of the Secretary. Pam moved to accept, Chris was the second and the minutes were accepted by unanimous vote of the BOD.

Treasurer's Report:

Pam reviewed the treasure's report – everything appears stable – no need to increase the draw amount. Of note, fuel costs are down so that helps.

Donations are also stable and consistent with expectations.

E-rate income of \$300 has not arrived yet. We are also due \$750 from CVS-CS School for 2016; this usually arrives post school year end. It seems we are still due for the 2013/2014 school year; Chris Barown and Jen Van Gelder will follow-up with the school.

Chris Barown moved that we increase by .25 cents per hour Claire and Melinda's hourly wage, retroactive to 1/1/2016. Kathleen Taylor seconded and the motion passed by unanimous vote.

Chris Barown moved that we accept the treasurer's report; Kathleen Taylor seconded and the report was accepted by unanimous vote.

Old Business:

Community Foundation Grant on hold – Jen Van Gelder handling.

Fundraising letter results may have been skewed due to the timing for the mailing, compared to previous years.

Chris Barown will reconnect with Susan Snell & Lamont Engineering about updating construction docs. We will likely need a special meeting to approve the construction plans.

New Business:

Claire had the library furnace cleaned and fuel pump replaced; Pam has the bill for \$450.00.

Darrin Lyons will need to send a formal resignation letter and return any library keys he may have. Janet Dudley will contact him.

Due to changes in BOD member's residences, we will need to bring on new Board Members this year. Suggestions included Bob Milner, Barbara Margaritas, Shirley Shue, Amber Beront, Leah Carpenter, and Garry Hays. Current Board Members will continue to reach out.

Book sale – Grace Episcopal Church offered us space; there may be a conflict with a meal service so we will need to clarify that. We are also looking at alternative venues such as the former Zavwax store. We are exploring coordinating with the Firemans' Convention on June 11 over the weekend, with perhaps even time over Memorial Day.

Claire is working on the annual report; waiting on 4CLS information.

Kathleen Taylor moved to close the meeting; Pam Plymel was second. Meeting was adjourned at 7:34pm.